



# GANAHL LUMBER CO.

## EMPLOYMENT APPLICATION

An Equal Opportunity Employer

DATE: \_\_\_\_\_

1. NAME \_\_\_\_\_ PHONE ( \_\_\_\_\_ ) \_\_\_\_\_  
LAST FIRST MIDDLE

2. ADDRESS \_\_\_\_\_  
NUMBER AND STREET  
CITY STATE ZIP

3. POSITION DESIRED \_\_\_\_\_ DATE AVAILABLE \_\_\_\_\_ DESIRED RATE OF PAY \_\_\_\_\_

4. HAVE YOU PREVIOUSLY APPLIED TO OR BEEN EMPLOYED WITH GANAHL LUMBER CO.?  YES  NO  
IF YES, WHEN? \_\_\_\_\_ WHERE? \_\_\_\_\_ POSITION? \_\_\_\_\_

5. WHO RECRUITED YOU TO GANAHL LUMBER CO?  
1. NAME OF PERSON \_\_\_\_\_  
2. NAME OF ADVERTISEMENT / COMPANY \_\_\_\_\_  
3. OTHER \_\_\_\_\_

6. NAMES OF RELATIVES OR FRIENDS EMPLOYED BY GANAHL LUMBER CO. \_\_\_\_\_

7. ARE YOU 18 YEARS OF AGE OR OLDER?  YES  NO CAN YOU SHOW PROOF OF AGE?  YES  NO

8. IF HIRED, CAN YOU SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE U.S.?  YES  NO

9. GANAHL LUMBER CO. OPERATES 7 DAYS A WEEK WITH VARIOUS SHIFTS. ARE YOU ABLE TO WORK ANY ASSIGNED SCHEDULE? \_\_\_\_\_

10. ARE YOU CURRENTLY UNDER ARREST FOR WHICH YOU ARE OUT ON BAIL OR ON PERSONAL RECOGNIZANCE PENDING TRIAL?  YES  NO

11. HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES  NO  
IF YES, PLEASE STATE THE CIRCUMSTANCES \_\_\_\_\_

\*NOTE: IN RESPONDING TO THIS REQUEST, WE ARE NOT ASKING YOU TO DISCLOSE ANY INFORMATION CONCERNING AN ARREST OR DETENTION WHICH DID NOT RESULT IN A CONVICTION, OR INFORMATION CONCERNING A REFERRAL TO, AND PARTICIPATION IN, ANY PRETRIAL OR POST-TRIAL DIVERSION PROGRAM. ANSWERING "YES" TO ANY OF THESE QUESTIONS MAY NOT NECESSARILY DISQUALIFY YOU FROM THE POSITION DESIRED. EACH ACTION AND EXPLANATION WILL BE WEIGHTED/CONSIDERED IN RELATIONSHIP TO THE POSITION FOR WHICH YOU ARE APPLYING.

12. EDUCATION- CIRCLE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 9 10 11 12  
COLLEGE: 1 2 3 4 MAJOR \_\_\_\_\_ DEGREE/UNITS COMPLETED \_\_\_\_\_  
NAME OF COLLEGE/TRADE SCHOOL/OTHER: \_\_\_\_\_

13. ADDITIONAL INFORMATION: PLEASE USE THIS SPACE TO GIVE ANY ADDITIONAL INFORMATION ABOUT YOUR QUALIFICATIONS.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE**

HAVE YOU WORKED UNDER ANOTHER NAME IF YES,  
 AT ANY TIME DURING THE LAST 10 YEARS?  YES  NO STATE NAME: \_\_\_\_\_

**POSITIONS HELD DURING LAST 10 YEARS – INCLUDE U.S. MILITARY SERVICE (VOLUNTARY WORK EXPERIENCE MAY ALSO BE LISTED)**

<b>LAST OR CURRENT POSITION</b>	FIRM NAME		PERIOD OF SERVICE (MONTH AND YEAR)	
	STREET ADDRESS		FROM:	TO:
	CITY	STATE	ZIP	MONTHLY EARNINGS
	JOB TITLE AND WORK PERFORMED		NAME OF IMMEDIATE SUPERVISOR	
	REASON FOR LEAVING		MAY WE CHECK WITH CURRENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>NEXT PRIOR POSITION</b>	FIRM NAME		PERIOD OF SERVICE (MONTH AND YEAR)	
	STREET ADDRESS		FROM:	TO:
	CITY	STATE	ZIP	MONTHLY EARNINGS
	JOB TITLE AND WORK PERFORMED		NAME OF IMMEDIATE SUPERVISOR	
	REASON FOR LEAVING		MAY WE CHECK WITH PAST EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>NEXT PRIOR POSITION</b>	FIRM NAME		PERIOD OF SERVICE (MONTH AND YEAR)	
	STREET ADDRESS		FROM:	TO:
	CITY	STATE	ZIP	MONTHLY EARNINGS
	JOB TITLE AND WORK PERFORMED		NAME OF IMMEDIATE SUPERVISOR	
	REASON FOR LEAVING		MAY WE CHECK WITH PAST EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	

**PERIODS OF UNEMPLOYMENT** Describe each period of unemployment for the past 10 years in excess of 30 days in duration.

FROM		TO		REASON
MONTH	YEAR	MONTH	YEAR	

If more space is needed, use additional sheet

IN CASE OF EMERGENCY NOTIFY: \_\_\_\_\_  
 RELATIONSHIP \_\_\_\_\_ NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

- A. I understand that any misrepresentation, falsification or material omission of information may result in my failure to receive an offer or, if I have been hired, in my dismissal from employment. In consideration of my employment, I agree to conform to the rules and standards of the Company. Ganahl Lumber Company employs its employees "at-will" which permits the Company to change the terms and conditions of employment with or without notice, with or without cause, including, but not limited to termination, demotion, promotion, transfer, compensation, benefits, duties, and location of work. There is no agreement, express or implied, between the Company and the employee for continuing or long term employment. While supervisors and managers have certain hiring authority, no supervisor or manager or representative of the Company other than the President of the Company has the authority to alter the at-will relationship. To be effective, any change to the at-will relationship must be in writing.
- B. I agree that any claim, dispute or controversy (including, but not limited to, any and all claims of discrimination and harassment) arising out of or relating to my employment shall be submitted first to mediation, and if not settled thereby, then submitted to and determined exclusively by binding arbitration. I UNDERSTAND BY AGREEING TO THIS BINDING ARBITRATION PROVISION, BOTH I AND THE COMPANY GIVE UP OUR RIGHTS TO TRIAL BY JURY.
- C. I understand that prior to finalization of any offer of employment, Ganahl Lumber Company will condition the offer of employment on satisfactory completion of a medical examination and drug and alcohol screen. I agree to submit to a medical examination and drug and alcohol screen.
- D. I certify that the information given herein is true and I authorize GANAHL LUMBER CO. to conduct an investigation of these facts.
- E. If I am hired, I will be required to sign (a) an agreement to send all claims or disputes that may arise between me and Company to final and binding arbitration; and (b) a Confidentiality Agreement.

If you have any questions regarding the above statements, please ask the General Manager or the Human Resources Manager before signing.  
**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT AND AGREEMENT.**

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

(Unsigned or incomplete applications will not be considered)